



ARMY CAREER AND ALUMNI PROGRAM

MAKING YOUR TRANSITION A SUCCESS



Army Career and Alumni Program (ACAP)

A Leader's Perspective



ACAP Is

- Congressionally mandated
- A promise Army makes at enlistment - a program that enables Soldiers to capitalize on their Army experience and skills
- Something your Soldiers and you have earned
- A lasting image of the Army your Soldiers take with them - contributes to Army recruiting
- A means of informing Soldiers that reenlistment is a viable option



ACAP Does

- Provide congressionally mandated pre-separation transition assistance.
 - Preseparation briefings
 - VA Benefits Briefing
 - Information on benefits and services
 - Documented by DD Form 2648 -- required for final separation processing
- Provide Job Assistance.
 - Job Assistance Training
 - Department of Labor Transition Assistance Program (TAP) Employment Workshop
 - Counseling
 - Automated tools such as Resume Writer



ACAP Eligibility

- Congress set the basic eligibility standards for all military personnel to ensure that they would have sufficient time to take advantage of available services.
- **Active Component (includes family members)**
 - Retiring Soldiers
 - Up to 2 years before retirement
 - Army Policy allows ACAP services for life after retirement (space available)
 - Non-Retiring Soldiers
 - Up to 1 year before separation
 - For 180 days after separation



ACAP Eligibility -- Continued

- Demobilizing Reserve Components (includes family members)**
 - Must have had 180 days continuous active duty
 - Eligible for 180 days after separation
- DA Civilians (includes family members)**
 - Displaced by RIF/BRAC or other action
 - Approved retirement
 - Up to 180 days after retirement or departure from federal service



Why Support ACAP

- **Take Care of Your Soldiers:** Good leaders take care of their Soldiers – your Soldiers have contributed to your mission's success – Through ACAP, you can contribute to their success.
- **Take Care of Your Unit:**
 - Many ACAP Clients decide to reenlist (11,500 in FY 05). ACAP helps them to compare the benefits of reenlistment with what they can do in the private sector. Your support tells them that you value their service and increases the odds of reenlistment even during their preparation for separation.
 - Supporting ACAP participation also shows non-transitioning Soldiers that you will be there for them when it's their turn.



Why Support ACAP -- Continued

- **Take Care of the Army:**
 - ACAP supports AC and RC recruiting. Veterans and retirees are Army Ambassadors who can help Army recruiting. How we treat them as they leave active duty will determine what they tell potential recruits.
 - ACAP helps transitioners to find employment and can reduce Army unemployment compensation costs.
- **Take Care of the Country:** Army training and experience prepares veterans and retirees to succeed in meaningful jobs. Our national economy and public welfare depends on our best men and women being all that they can be. ACAP can strengthen our communities and our economy.



ACAP's Commitment to You

- We will support the needs of your deploying Soldiers.
- We will work to minimize conflict with your unit's schedule.
- We will account for your Soldier's time.
- We will work hard to show Soldiers real advantages to staying in compared to civilian employment and the value of Guard/Reserve enrollment after separation.
- We will keep you informed.



How You Can help

- Support early attendance:
 - We can work with your schedule easier when there's time available.
 - Soldiers need time to take advantage of ACAP services – the goodness of the program cannot be realized while clearing. Ideally, Soldiers need no less than 6 months to prepare for transition.
- Hold subordinate units accountable for timeliness and attendance.
- Encourage Soldiers to experience the full ACAP process to gain the maximum return.
- Visit the ACAP Center and hear our story.



Still Have Questions

- The Leader Path of the ACAP Web Site has more information.

<http://www.acap.army.mil/leader/leader.cfm>

- For answers to your questions, use the “Contact the Director” menu button on the ACAP Web Site Leader Path to send an email.

Or

[http://
www.acap.army.mil/leader/contact_director/index.cfm](http://www.acap.army.mil/leader/contact_director/index.cfm)